Memorandum of Agreement

This agreement pertains to the voluntary participation of Faculty members in the adoption of Open Educational Resources (OER). OER is defined as resources that reside in the public domain or have been released under an intellectual property license that permits repurposing by others and follow the 5Rs: the ability to Retain, Reuse, Revise, Remix, and Redistribute the content for educational purposes.

If the faculty member successfully converts his/her course to OER, Hudson Valley Community College will provide the following compensation:

Compensation: **By signing and accepting, I am agreeing that a majority (at least 51%) of materials for the course mentioned in this agreement will be OER, and will remain such for two years. In addition, I understand that my course will be flagged in BANNER as using OER. I understand that proposed course materials listed below must be verified as adhering to the SUNY OER definition. The college will provide a $400 stipend for this completed work.**

__________________________________________________   __________________
Faculty Member Signature                      Date

This proposal must be received by the OER Review Committee by close of business on Friday, July 12, 2019, and is subject to approval.

Instructor: ___________________________   Department: ___________________________

Course Name: ___________________________   Course Number: ___________________________

First semester to be offered (CIRCLE ONE): SUMMER 2019 | FALL 2019 | INTERSESSION 2019 | SPRING 2020 | SUMMER 2020

Current Textbook Used: ___________________________

Proposed OER Course Material Used: ___________________________

Proposed course materials must be verified to meet SUNY OER definitions: ___________________________   __________________

OER Review Committee                      Date

Successful reviews will be forwarded by the OER Review Committee to Department Chair for final review and approval.

__________________________________________________   __________________
Signature of Department Chair or Dean                      Date

Last updated 6/5/19

Department Chairs: Please return completed applications to Sarah Romeo, Online Media Specialist, at MRV 130.

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