Citing Sources Using APA Documentation

When you document your sources using the style of the American Psychological Association, you have to use parenthetical citations within the body of your paper and a Reference page at the end of your paper.

In-text parenthetical citations: Whenever you use a quotation, a paraphrase, or a summary, you should give the author’s last name (or the title if no author is included) and the year in parentheses; if no date is provided, use the abbreviation “n.d.” for no date. You should also add the page number if you are using a quotation from a printed source. A parenthetical source for a quotation from a printed source might look like this: (Hammond, 2010, p. 42).

Reference page entry:

Parenthetical/In-text Citation: (Mallon, 1989) or (Mallon, 1989, p. 13), if a direct quotation is used.

If the author is not named in the signal phrase, place the author’s name, the year, and the page number in parentheses after the quotation. Example: Bolton (2010) pointed out that students who do not use libraries often find frustration in their research efforts (p. 74). For more examples, consult the Publication Manual of the American Psychological Association (2010).

General guidelines for an APA References page:

- Center the word References one inch from the top of the page on a new page at the end of the paper.
- Double-spacing is used between, as well as within, each entry.
- Use a hanging indent: begin the first line of each entry at the left margin, and indent all subsequent lines of an entry one-half inch (5 spaces).
- List reference sources alphabetically by author’s last name. If the source has no author, alphabetize by the first significant word in the title ignoring A, An, or The.
- List author by last name, then a comma, followed by first and second initials (if available).
- Put the publication year in parentheses () following the author(s)’ name(s).
- Use italics for titles of books, journals, newspapers, encyclopedias, or reference books.

Remember you have access to the library 24/7 with our Ask a Librarian service. Go to the HVCC Library web site, and click on “Ask a Librarian” to get your questions answered!
• Capitalize only the first word and any proper nouns in the title.

• Include the city, state, and publisher for books; use the state two-letter postal abbreviation.

• Separate the author(s)’ name(s), the date (in parentheses), the title, and the publication information with periods.

BOOKS (Print):

Book by one author:

Book by two or more authors:

Book with no author listed (start with the title):

Article from a reference book (if no author is listed, start with the title)

Entry in an online reference work:

Book with an organization as the author:

An article or chapter in an edited book (anthology):

Remember you have access to the library 24/7 with our Ask a Librarian service. Go to the HVCC Library web site, and click on “Ask a Librarian” to get your questions answered!
BOOKS (Online):

E-book (from library catalog):

ARTICLES (Print):

Article from a journal (if no author is listed, start with the title)

(Note: “11” is the volume number, and “2” is the issue number.)

Article from a magazine (if no author is listed, start with the title)

Article from a newspaper (if no author is listed, start with the title)

ARTICLES (Online):

NOTE: As of the 6th edition (2010) of the *Publication Manual of the American Psychological Association*, online articles from library databases no longer require the name of the database nor the date retrieved. If the article is easily findable in a library database, it is cited in the References page as if it were the print edition.

Article (with a digital object identifier number) from a database:


Article from a database without a doi:

Remember you have access to the library 24/7 with our Ask a Librarian service. Go to the HVCC Library web site, and click on “Ask a Librarian” to get your questions answered!
WEB SITES:

**Article from the web without a doi:**
http://colleges.usnews.rankingsandreviews.com/best-colleges/rankings/
national-universities/freshmen-least-most-likely-return

**Web page (if no author is listed, start with the title)**

**MOVIE:**

**Movie**

**ADDITIONAL RESOURCES:**

The **Writing and Research Center** is located on the 2nd floor of the Marvin Library Learning Commons. Go to [https://www.hvcc.edu/learningcenters/writing.html](https://www.hvcc.edu/learningcenters/writing.html) to learn more about this service.

To access online writing support, including printable and interactive resources, enroll in **Learning Centers - Writing Organization**. This organization was developed by our own writing specialists to help you on the path to success, so be sure to enroll! Here’s how:

Login to MyHudsonValley Portal/Blackboard.

Click the Community tab in the **Academic Support – the Learning Centers** box.

Click the **Learning Centers - Writing** link.

On the resulting page, click the Submit button.

Click the OK button to enter the organization.

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